

Delegated Authority to Interim Appointed Officers**Proposed addition to the Scheme of Delegations to Officers (Part 8 of the Constitution):**

When an officer is appointed to act on behalf of the Council on an interim/temporary basis as a chief officer, senior officer or other role, that officer for the period of their employment with the Council will be authorised to act on behalf of the Council in carrying out the duties of their interim/temporary role providing the following are observed:

- they are initially so authorised in writing by the Chief Executive and/or the Monitoring Officer.
- their contract of employment which sets out the conditions of their employment also refers to their duties and obligations under the Council's Constitution.

A written record is kept by the appointed interim/ temporary officer copied to the Monitoring Officer of any decisions needed to be made which may exceed their delegated authority, which are potentially contentious or may merit wider consultation. In such circumstances the Chief Executive and/or the Monitoring Officer must be consulted and agree in writing to such a decision being made.

Any matter requiring a decision by the Council, Cabinet or relevant committee of the Council will be so referred as required by the Constitution or as determined by the Chief Executive and/ or the Monitoring Officer in consultation with the relevant Cabinet Member:

- where a specific statutory duty could result in prosecution or enforcement action being proposed, then due attention must be paid to compliance with the relevant legislation and/ or regulations governing such actions by the Council and the correct authority is determined for the interim/temporary officer to act on behalf of the Council and failing which, the issue of authority to act will be determined by the Chief Executive and/or the Monitoring Officer.